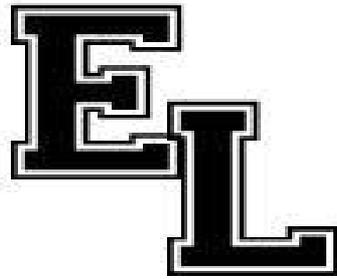


East Lee County
High School
2018-2019



Jaguars

#WeAreEast
Student Handbook

SCHOOL HOURS

7:05 a.m. - 1:35 p.m.

SCHOOL COLORS

Teal, Silver and Black

SCHOOL MASCOT: JAGUARS

The jaguar is one of the three largest big cats in the world, following the lion and the tiger. It is the only one of the big cats that resides in the Americas. The jaguar represented power and strength in the pre-Columbian cultures while the Mayans believed the jaguar to be able to move between the living and the dead. The Aztecs saw the jaguar as a symbol of a ruler and a warrior.

VISION

To be a World Class provider of Academic, Career, and Technical Education

MISSION

To Provide a Relevant and Rigorous Learning Environment that Prepares ALL Students to Reach their Highest Potential

Success is the Only Option

ELCHS Scholars
Own, Engage, and Represent

ALMA MATER

ALMA MATER

East Lee County we'll be true.
Success and knowledge gifts from you.
Through time our actions will reveal
Jaguars' black, silver and teal.

Throughout the halls, we will proclaim
Our alma mater;s awesome name.
Lead us to victory, East Lee
We pledge our hearts to thee!

ACADEMIES AND ACADEMIC PROGRAMS

Cambridge (AICE)

Advanced International Certificate of Education (AICE) is a set of challenging college-level courses for high school students. It was developed by Cambridge Assessment, a department of the University of Cambridge in England. AICE was designed to give students the option to pursue a rigorous and ambitious curriculum by teaching them key skills to succeed in college-level work. At the same time, AICE classes and the diploma structure are flexible enough to let students tailor the coursework to their interests and strengths. In addition to the academic and intellectual appeal of learning in greater depth, AICE allows students the opportunity to earn an advanced diploma and college credit..

AVID

Advancement Via Individual Determination (AVID), is a global nonprofit organization dedicated to closing the achievement gap by preparing all students for college and other postsecondary opportunities. Established more than 30 years ago with one teacher in one classroom, AVID today impacts more than 700,000 students in 45 states and 16 countries/territories.

College Board Advanced Placement Program

The Advanced Placement Program (AP) is a cooperative educational endeavor between high schools and colleges and universities. Since its inception in 1955, the program has provided motivated high school students the opportunity to take college-level courses in a high school setting. Students who participate in the AP Program gain college-level skills and have the opportunity to earn college credit while still in high school.

Agriculture Science Academy

The Agriculture Science Academy offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the Agriculture, Food and Natural Resources career cluster. The academy provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the Agriculture, Food and Natural Resources industry.

Automotive Technology Academy

The Automotive Technology Academy coursework introduces students to the principles, theories, and concepts of Automotive Technology, and include instruction in the maintenance and light repair of Engines, Brake Systems, Electrical/Electronic Systems, Suspension, and Steering Systems, Automatic and Manual Transmission/Transaxles, and Engine Performance Systems. The instruction also includes identification and use of appropriate tools and testing/measurement equipment required to accomplish certain tasks.

Program participation provides students with an understanding of soft skills and technological skills required for employment in the automotive industry. With comprehensive instruction from a knowledgeable and experienced ASE certified instructor, students also get hands-on training using techniques and industry-standard tools to complete computer diagnostics. Students in this academy learn in the only professional state of the art automotive lab of its kind in the East Zone.

Criminal Justice Academy

The Criminal Justice (CJ) community has a foundation built on discipline, respect, and integrity. As future leaders, citizens will rely on law enforcement to keep our communities safe. Career ready practices are taught and reinforced in the CJ program with increasingly higher levels of complexity and expectation as a cadet advances through the program.

Culinary Arts Academy

The Culinary Arts Program is an introduction to the art of preparation, cooking, and presentation of food in the form of meals. Course material within the Culinary Arts Academy is designed to teach young entrepreneurs the world of the Hospitality Industry. Students take a glimpse into the ever-evolving world of hospitality, etiquette, and the art of cooking in both commercial and residential fields. This program is geared toward students aspiring for a future in the fields of Hospitality, such as Resort & Hospitality, Hotel Management, Culinary Art's Management, and Fine Arts. Students are given the opportunity to be officially certified in the Arts of Cooking through the *ServSafe National Restaurant Association Exam*. Upon receiving the certification, students are henceforth upheld and granted a higher acceptance into the hospitality career field..

The qualities gained within the culinary field, not only prepare students for the Hospitality industry, but allow students to become more eloquently introduced to the characteristics of eating and preparation etiquettes, cooking, and certain knowledge tasks such as cleaning and sanitization. This well rounded Culinary Arts Program covers all aspects and necessities of knowledge needed for life.

Digital Information Technology Academy

The Digital Information Technology Academy provides instruction with the most widely used software of Microsoft Office. Industry certification preparation occurs through the use of the online simulator GMetrix. GMetrix was founded in 2006 by a management team with over 30 years of experience in the computer and IT training industries.

This program that allows students to practice taking Microsoft Office Specialist certification exams. GMetrix works with partners throughout Europe, the Middle East, Asia and North and South America to provide educational tools designed to prepare individuals for the effective use of technology in the business environment. Certiport issues industry certification in the field and believes that GMetrix practice tests instill confidence and are an essential component in

preparing candidates for certification. Using Gmetrix, and fulfilling the requirements regarding Gmetrix, is the greatest predictor of success on the actual exam.

Students that successfully pass the certification exam earn the title of a Microsoft Specialist and have proven to possess the highly valued software skills.

Firefighting Academy

The Fire Service lives and breathes by the principles of integrity, respect, discipline, and pride. The Firefighting Academy at East Lee County High School is designed for individuals who are interested in entering the public safety fields of either firefighting or emergency medical services (EMS). Recruits who successfully meet the requirements of the academy and the Florida Bureau of Fire Standards and Training will be eligible to sit for the State of Florida Firefighter I exam. The recruits participate in activities such as fire prevention, public safety, enforcement of firefighting safety codes and standards, firefighting tactics, rescue techniques and emergency medical procedures.

The ELCHS Firefighting Academy concentrates on developing its recruits' firefighting skills, positive work habits, knowledge of the fire service traditions, as well as providing emphasis on integrity, discipline, ethical character, as well as having pride in the program and showing respect for their peers, their community, and themselves.

Medical Academy

The Medical Academy is a three-year program which offers students the opportunity to graduate with Certified Nursing Assistant and Certified EKG Technician industry certifications. Students have the experience and certifications to immediately pursue job opportunities in hospitals, nursing homes, and medical clinics following high school graduation. While Certified Nursing Assistants and Certified EKG Technicians are entry-level medical positions, they do help give students a solid foundation to further their education to pursue more advanced medical careers, such as nurses and doctors.

The Medical Academy is regulated by both the Lee County School District and the Florida Board of Nursing. Therefore, students are held to high expectations. Students are required to pass their FSA, and all classes related to obtaining their High School Diploma. Students must have a clean disciplinary record, and not have any ISS or OSS. There are also course grade requirements for each class as the student progresses through the academy. During the final year of the program, students demonstrate and practice the skills they have learned in a nursing home and hospital environment, while taking the Certified Nursing Assistant Class. Allied Health students shadow health care professionals in a healthcare setting.

TV Production Academy

The TV Production lab has been upgraded with state-of-the-art equipment. This

upgrade puts ELCHS on par with other schools in the district and allows our students to work with technology and equipment they will encounter in the "real world". The goal of this academy is to get each student to excel in a chosen field, and to be comfortable with most, if not all, aspects of the field. Each student is required to appear on camera and deliver information, operate on camera, edit raw video, add graphics, produce a newscast, as well as write and produce a video feature.

Welding Academy

The Welding Technology coursework prepares students for entry into the welding industry. Students explore career opportunities and requirements of a professional welder. Content emphasizes beginning skills key to the success of working in the welding industry. Students study workplace safety and organization, basic manufacturing processes, metals identification, basic interpretation of welding symbols, and oxyfuel gas cutting practices. Students demonstrate learned skills by creating and producing a finished product. As students progress in the academy, they explore career opportunities and requirements of a professional welder. Students will emphasize learned skills and apply them to the success of working in the welding industry. Due to the steady growth in the demands for goods fabricated by welding, new welders are needed in every area of welding.

Yearbook Academy

Yearbook Academy students design and produce the East Lee County High School yearbook using industry standard computer and design programs. As a member of the yearbook staff, students capture memories that will be remembered for many years as alumni gaze at the pages of their high school yearbooks.

ATHLETICS

Mission Statement

The mission of the East Lee County High School Athletic Department is to develop, enhance, and preserve the educational values of interscholastic athletics. The department serves its athletes by providing resources to develop leadership skills, mentorship, and opportunities for personal and athletic growth. In conjunction with the Florida High School Athletic Association (FHSAA), East promotes the spirit of sportsmanship and fair play in all athletic contests and works to safeguard the physical, mental, social, and moral welfare of all high school students. At East Lee County High School we will provide every student athlete an environment to achieve athletic success and the opportunity to utilize the formation of positive life skills

Sports Offered

Fall

Boys: Cross Country, Golf, Bowling and Swimming

Girls: Cross Country, Golf, Bowling, Swimming, and Volleyball

Co-Ed: Cheerleading and Football

Winter

Boys: Basketball and Soccer

Girls: Basketball and Soccer

Co-Ed: Cheerleading and Wrestling

Spring

Boys: Baseball, Tennis and Track

Girls: Softball, Tennis and Track

Co-Ed: Spring Football

Who is a Student Athlete?

A student athlete is someone who understands how to manage school and sports by providing equal dedication and maximum effort to both areas. Student athletes must maintain a minimum of a 2.0 GPA in order to participate in high school sports. Jaguar athletes represent the team, the school, and the LCAC (Lee County Athletic Conference)

Student athletes are often challenged to balance academics, community service and sportsmanship during the school year. At times, these tasks can be quite overwhelming. It is important for student athletes to understand that they are a student, first. Students must learn to properly manage time and put in maximum effort, and achieving great things is always possible.

Tips for being a Jaguar Student Athlete at East

- Set attainable goals for yourself
- Prioritize your tasks and celebrate when they are completed
- Manage your time
- Create a positive work ethic for every subject
- Communicate with your teachers, coaches and teammates
- Enjoy what you're doing and everything will fall into place.

ELCHS CLUBS, TEAMS and AFTER SCHOOL ACTIVITIES

- Art Club
- Band & Chorus
- Baseball
- Basketball (girls)
- Basketball (boys)
- Bowling (girls)
- Bowling (boys)
- Cheerleading
- Community Services Clubs
- CROP
- Cross Country (girls)
- Cross Country (boys)
- Drama Club
- Football
- Golf (girls)
- Golf (boys)
- HOSA
- Interact Club
- JROTC Raiders
- JROTC Academic
- JROTC Drill
- JROTC Exhibition
- JROTC Color Guard
- JROTC Marksmanship
- Key Club
- National Honor Society

- Odyssey of the Mind
- Scholar's Club
- Soccer (girls)
- Soccer (boys)
- Softball
- Student Government
- Swimming (boys)
- Swimming (girls)
- Take Stock in Children
- Tennis (boys)
- Tennis (girls)
- The A Team
- Track & Field (boys & girls)
- Trio Program, FGCU
- Volleyball
- Wrestling
- Yearbook

ATTENDANCE

Regular school attendance is very important to a student's academic success. Students are expected to be in school except in cases of emergency or for reasons outlined below:

1. Personal illness (medical evidence may be requested)
2. Death of a relative
3. Religious holiday(s) of the specific faith of the student
4. Subpoena by any law enforcement agency
5. School Sponsored Activities

Other absences must be excused by the administration prior to the absence. Students who are absent from class without permission will be referred to the appropriate school administrator.

Note: Any student participating in an after school activity or athletic event must be in school on the day of or day before (if it is a weekend event) the activity for a MINIMUM of two (2) blocks plus lunch. Those students who are suspended from school attendance are prohibited from participating in and/or attending any after-school activities at any Lee County School during the suspension.

Documentation

Required

When a student returns to school following an absence, he/she is **expected to bring a written note** from a parent/guardian explaining the absence. A note from a physician may be required for students with extended absences. Students who fail to bring a note within one week will have the absence recorded as an unexcused absence. Unexcused absences may impact student credit and may result in loss of a driver's license, per state statute. Trips or extended absences must be pre-arranged with the approval of an administrator. In the case of an emergency that requires a student to be tardy to school or be dismissed early, written documentation is required from the parent/guardian. This documentation will be verified by a phone call to the parent/guardian prior to releasing any student from school.

Make-up

Work

It is the student's responsibility to request all make-up work immediately upon return to school from an absence. The student shall be given the **number of days missed plus one additional day** to submit the makeup work for full credit.

AUDITORIUM

Appropriate behavior must be exhibited at all times. Food, beverages and gum are prohibited. Students are prohibited from standing on seats, draping their legs over seats, or placing their feet on the backs of seats. When entering the auditorium, students are expected to enter in an orderly manner, fill the seats from the front to the rear, and all seats between students. The audience is expected to give full attention to the performers/speakers and show appropriate appreciation and respect.

BUS REGULATIONS

Riding the school bus is a privilege. Students must obey the driver who is in charge of the bus. Students must remain in assigned seats and keep their arms and heads inside the bus at all times. Food, drink, tobacco products, and chewing gum are prohibited on the bus. Fighting, profanity, abusive language, large or sharp objects, fireworks, balls, bats, skateboards, radios, tape players, animals, and glass containers are prohibited.

Only regularly scheduled students are to ride the school bus. Buses will depart campus 6 minutes after the dismissal bell.

CAFETERIA/LUNCH

In order to accelerate the meal checkout process and restrict unauthorized access to student lunchroom accounts, students must state their full name and scan their student ID card for each cafeteria transaction.

Student behavior in the cafeteria is expected to exemplify standards of courtesy and cleanliness. When finished eating and before leaving the cafeteria, students are expected to remove trays, food and beverages, and packaging from tables and properly deposit the items in appropriate trash and recycling receptacles. Cutting in line, failing to remove trays or litter from tables and throwing food will result in disciplinary action.

COLLEGE AND CAREER INFORMATION

Students who have questions about postsecondary and career opportunities should see the College and Career Specialist, in room 1018 in the main office, for career counseling, interest surveys, scholarship information, financial aid options, ACT/SAT waivers/registration, and information on colleges and job availability. The College and Career Lab is open every school day from 8:30am-4:00pm.

CELL PHONES AND ELECTRONIC DEVICES

At East Lee County High School cell phones and other devices are permitted in the hallways between classes and in the cafeteria. Students may use their cell phones in the classroom as part of an instructional lesson sanctioned by the teacher. Students using their cell phones inappropriately will be disciplined per

the district Code of Conduct. Students may use ear buds but over the ear headphones are prohibited.

If students bring electronic devices on campus, they are responsible for them at all times. Students are responsible for electronic devices that are lost or stolen at school. Incidents involving the theft or loss of electronic devices will be reported directly to the School Resource Officer for investigation.

CHROMEBOOKS

Students are issued Chromebook devices to be used as an integral part of their learning experience. Teachers will review the responsibilities of Chromebook usage when they report to class, and parents will be required to sign a Chromebook agreement. All students will be required to have earbuds with them for use with the Chromebooks when the lesson requires audio support.

CLOSED CAMPUS

East Lee County High School is a closed campus. Students must remain on campus from the time they arrive until school is officially dismissed or until they sign out in the main office.

CODE OF STUDENT CONDUCT AND PARENT GUIDE

The Code of Student Conduct and Parent Guide is updated by the School District at the beginning of every school year. This document contains information that is important for parents and students to know. There are also forms in this document, such as the Student Emergency and Health Information form and the Directory Information form that need to be signed and returned to the school at the beginning of each school year. This document can be accessed online at www.leeschools.net/code-of-conduct.

DELIVERIES

The school is unable to accept deliveries for students during the school day. Should a delivery arrive, it will be refused and sent back. This includes but is not limited to flowers, food, balloons and stuffed animals.

DIPLOMA OPTIONS

Standard Diploma Option

A Standard Diploma will be awarded when students have successfully completed the graduation requirements, as specified in §1003.4282 F.S. and as set forth in the District's Student Progression Plan. In order to earn a Standard Diploma a student must:

- Earn an overall unweighted 2.0 grade point average (GPA) on a 4.0 scale.
- Earn a passing score on the statewide, standardized Reading assessment or passing scores on a standardized test (SAT/ACT) that are concordant with passing scores on the statewide, standardized assessment.
- Earn a passing score on the Algebra 1 end-of-course assessment.
- Earn a passing score on the English Language Arts portion of the statewide, standardized assessment or passing scores on a standardized

test (SAT/ACT) that are concordant with passing scores on the statewide, standardized assessment.

Standard Diploma Options for Students with Disabilities

Students eligible for and officially placed in an exceptional student education (ESE) program may work towards one of three Standard Diploma options:

- The Standard Diploma;
- Standard Diploma with mastery of academic and employment competencies;
- Standard Diploma for Students with Significant Cognitive Disabilities working toward mastery of the Florida Standards Access Points.

According to §1003.4282, F.S., the IEP team may waive the online course requirement as well as the statewide, standardized assessment and/or end-of-course (EOC) requirement for graduation with a standard diploma. To be considered for the assessment waiver, students must have met all of the following criteria:

- Been identified as a student with a disability with a current Individual Education Plan. As specified in §1007.02(2), F.S., students with disabilities include students with intellectual disabilities, hearing or visual impairment, speech or language impairment, emotional / behavioral disorder, orthopedic impairment, other health impairment, autism spectrum disorder, traumatic brain injury or a specific learning disability.
- Have taken the statewide, standardized assessment with appropriate, allowable accommodations at least once.
- Have demonstrated the knowledge, skills and abilities required by grade appropriate Next Generation Sunshine State Standards and/or the Florida Standards for College and Career Readiness as appropriate.
- Have been determined (by the IEP team) that the statewide, standardized assessment or end-of-course assessment (EOC) cannot accurately measure the student's abilities, even if all appropriate, allowable testing accommodations are used. If there is sufficient evidence that the student has mastered the applicable course content or Next Generation Sunshine State Standards and/or the Florida Standards for College and Career Readiness, the statewide, standardized assessment and/or end-of-course assessment (EOC) requirement may be waived.

DISCIPLINE

The purpose of any discipline consequence is to help in the development of self-control, promote responsible behavior and good citizenship. Students at East Lee County High School are expected to conduct themselves in a responsible manner that will bring credit to themselves and the school.

Infractions of rules shall result in discipline by the individual teachers and/or the

administration, including all those designated by the principal to administer discipline. Discipline will be administered according to the School District of Lee County Discipline Policy.

It is the responsibility of each East Lee County student to become familiar with the District Code of Student Conduct. It is important to note that, subject to laws and rules of the state board and the District, the principal or his or her designee has the authority to take additional or more severe action when, in his or her opinion, the nature of the offense warrants it.

Lunch Detentions

Lunch detentions may be issued for minor infractions of the rules. Lunch detentions are held during the student's lunch shift. Students must get their lunch and report to the lunch detention room as soon as possible after arriving in the cafeteria.

After-Hours School

After-Hours School (AHS) may be issued by an administrator. AHS is held on Tuesdays and Thursdays only from 1:45 pm to 4:45 pm. Failure to attend AHS, when assigned, will result in a more serious discipline consequence. Students will be given at least 24 hours' notice for an After-Hours School assignment so that transportation can be arranged.

School Suspension

Students who misbehave may be suspended from school either with Internal Suspension (ISS) or External Suspension (OSS).

External Suspension involves a student being sent home for up to ten days in length. Students who are suspended from school is prohibited from visiting any Lee County campus, including after school activities.

Internal Suspension (Transition Room) involves a student completing class assignments in the Transition room. Normal school day privileges are denied to students who are assigned to Internal Suspension (ISS). ISS may be for a period, several periods, an entire day or for several days.

DRESS CODE

The purpose of the Dress Code is to encourage students to focus on the learning process without the distractions of unsuitable dress. Students shall maintain a clean, orderly appearance at all times.

The responsibility for the personal appearance of the student rests with the parent/guardian and the student. Personal appearance shall not disrupt the educational process. A student who is dressed appropriately is demonstrating respect for self and others, as well as contributing to a safe and orderly learning environment. The following establishes the minimum acceptable standards for student dress to be interpreted and enforced by the school administration. Each principal has the authority with his or her staff and community, as permitted by

School Board Policy, to establish additional standards at individual schools.

1. Apparel shall be adequate in both length and coverage to be considered appropriate for school. **Skirts and shorts are to be at or below the knee.**
2. Pants shall be worn fastened and at the waist. It is unacceptable for undergarments to be exposed. Sagging pants are prohibited.
3. Pants with holes, tears, etc. are discouraged. If holes or tears expose skin above the knee, athletic shorts, leggings, or tights must be worn underneath.
4. Leggings, with or without pockets, can be worn under an appropriate top that is fingertip length.
5. Shirts or tops shall be appropriately fastened in accordance with the design of that shirt or blouse. The length shall extend beyond the waist.
6. Outfits that provide minimum coverage are prohibited. Examples include: transparent, strapless, off-the-shoulder, low-cut, halters, backless dresses or tops, tube tops, tank tops, spaghetti straps, and muscle shirts. Shirts must be worn under sleeveless jerseys.
7. The wearing of hats, caps, headgear (including hoodies) or sunglasses, except in conjunction with designated school approved uniforms or at authorized athletic practices or activities, is prohibited. There may be certain exceptions for medical conditions, religion, and outdoor physical education classes.
8. Any articles of clothing or jewelry that could likely cause injury are prohibited. Wallet chains of any length are prohibited.
9. Shoes shall be worn at all times. Bedroom slippers are prohibited.
10. Apparel, emblems, insignias, badges, or symbols that promote the use of alcohol, drugs, tobacco, violence, sex, or any other illegal activity are prohibited.
11. Apparel or symbols which may be gang-related are prohibited from being displayed on a student's person or in the student's possession.
12. Hairstyles that may cause a substantial disruption to the educational environment, as determined by the administration, are prohibited.

The final decision as to whether an item is appropriate for school as determined by this dress code rests with school administration. Students who choose to dress inappropriately will be subject to disciplinary action as per the Student Code of Conduct.

DUAL ENROLLMENT

Dual Enrollment is a program that allows high school students to simultaneously earn college credit while also earning high school credit. These courses and the required textbooks are funded by the school district. Classes may be taken at East Lee County High School or Florida Southwestern State College (face-to-face or online). Upon graduation from high school, the college credits earned may be transferred to any public Florida college or university and many out of state universities.

Eligibility Requirements and Credit Options:

- Second semester freshmen and all sophomore students who have an unweighted GPA of 3.5 may take six (6) college credits per term.
- Juniors and seniors who have an unweighted GPA of 3.0 may take 11 credits per term.
- Students must also pass the PERT, ACT or SAT.

Exam Requirements	Reading	English	Math (College Algebra)	Math (Int. Alg - Elective Credit)
ACT	19	17	23	19
SAT	440	440	540	440
PERT	106	103	123	114

Career and Technical Dual Enrollment

Fort Myers Technical College and Cape Coral Technical College provide advanced instruction for high school students who demonstrate an interest and readiness to engage in postsecondary certificate career prep courses. The technical colleges offer high school students who qualify for dual enrollment an opportunity to earn credit toward both a high school diploma and a post-secondary career preparatory certificate. Elective credits based on a wide variety of Career and Technical program choices are available.

FIELD TRIP/EXTRACURRICULAR ACTIVITY

Participation in a school-sponsored extracurricular activity is a privilege. These activities are important components of our total educational program. The School District of Lee County expects a higher standard of excellence from students involved in these activities. Participating students are representing our school, community, state and often our nation. The standard of behavior should be one that exhibits pride, politeness, and responsibility. All students participating in field trips and extracurricular activities must comply with the conduct required by the *Code of Conduct for Students*. Students must also meet the requirements stated below:

- Students must have at least a "C" in all courses missed on the day of the field trip and in the course/class sponsoring a field trip.
- Student must have the parent permission form signed and returned on the designated due date.
- Students assigned External or Internal Suspension on the day of the extracurricular activity or field trip, will be unable to participate.

- Students must have less than five (5) unexcused absences in the quarter the activity takes place.
- Students must resolve fees, fines, or books within the School District of Lee County in order to purchase a dance ticket.

The administration has the right to deny a student participation in an activity, based on attendance and discipline reports.

FEES AND FINES

Students must have a zero balance for all fees and fines to participate in some special extracurricular activities or privileges. Students must see the school bookkeeper to reconcile any outstanding balance.

FLORIDA BRIGHT FUTURES SCHOLARSHIP PROGRAM

The Florida Bright Futures Scholarship Program establishes a lottery-funded scholarship to reward Florida high school graduates who merit recognition of high academic achievement and who enroll in an eligible Florida public or private post-secondary educational institution within the specified timeframe after high school graduation.

The Florida Bright Futures Scholarship Program is the umbrella program for the Florida Academic Scholars Award, the Florida Medallion Scholars Award, and the Florida Gold Seal Vocational Scholars Award.

FOCUS PARENT ACCOUNTS

Setting up a Parent Account(Google Chrome Browser Recommended)

1. Access the Focus Parent Portal registration screen at <http://focus.leeschools.net>
2. Click link under ATTENTION PARENTS **"Click here to create Focus Parent Portal Account"**
Must know your child's Student ID

3. Click **"CREATE ACCOUNT"**

The screenshot shows the Focus Parent Portal registration page. At the top center is the Focus logo. Below it, a welcome message states: "Welcome to the School District of Lee County's Focus Parent Portal registration screen. After initial registration, you will be provided access to the Focus Parent Portal. This portal provides a real-time view of your child's grades and assignments." A second paragraph explains: "To register for access you will need your child's Student ID and birthdate. You will also be asked to provide a valid e-mail address to activate your account. If you do not have an email address, you can create one for free at www.gmail.com." A third paragraph says: "If you do not know your child's Student ID number, please contact or visit your child's school." A large yellow button labeled "CREATE ACCOUNT" is centered. Below the button are two links: "[I have an Account Registered on the Parent Portal but would like to ADD A CHILD](#)" and "[I have Forgotten My Password and would like to generate a new one](#)".

4. Enter **ALL REQUIRED** fields, click submit ****Note: Lee County School District Employees should not use their school district's email address when creating a Parent Account.**

The screenshot shows the registration form with the Focus logo at the top. The instruction reads: "Please enter your name exactly as it appears on your driver's license as well as a valid email address:". There are four input fields: "First Name" (Required), "Middle Name" (Optional), "Last Name" (Required), and "Email Address" (Required). A "Submit" button is located at the bottom right of the form.

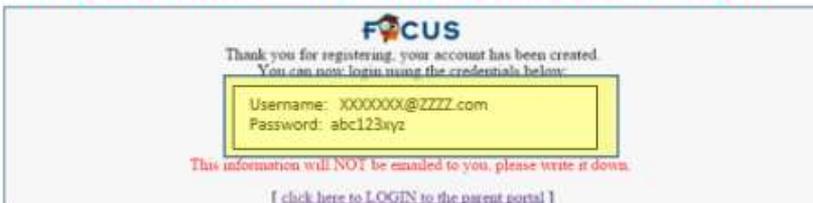
5. Enter the 8-digit Student ID and add the date of birth of the child. Click **"Add Student"**

The screenshot shows a form titled "Please enter your child's information:". It contains two input fields: "Student ID" (Required) and "Student's Birthday" (Required). The birthday field is a date picker showing "January 1, 2015". Below the fields are "Cancel" and "Add Student" buttons.

6. You may click **"ADD ANOTHER CHILD"** or when all children have been added, click **"I am FINISHED adding students CREATE MY ACCOUNT"**

The screenshot shows the "Students" section of the portal. It features a large grey rectangular box with the text "Your child's name appears here" centered below it. At the bottom of the section, there are two links: "[\[I would like to ADD ANOTHER CHILD \]](#)" and "[\[I am FINISHED adding students CREATE MY ACCOUNT \]](#)".

7. ****IMPORTANT WRITE DOWN THE USERNAME AND PASSWORD****



8. Click the link below the assigned username and password to **“Log in”**



GRADING

SCALE

A	Outstanding progress	90-100%
B	Above average progress	80-89%
C	Average progress	70-79%
D	Lowest acceptable progress	60-69%
F	Failure	0-59%

Weighted Grading System

The weighted credit is the same for all courses designated to be given weighted credit and is calculated as follows:

Honors classes and Level 3 and above classes:

½ credit (semester) = .02 weighted credit

1 credit (year) = .04 weighted credit

Advanced Placement, Cambridge International Diploma Program (AICE), International Baccalaureate and Dual Enrollment Classes:

½ credit (semester) = .04 weighted credit

1 credit (year) = .08 weighted credit

GRADUATION REQUIREMENTS

Please visit the link below for the most up-to-date graduation requirements for each grade level:

<http://www.fldoe.org/Bii/StudentPro/grad-require.asp>

HALLWAY BEHAVIOR

Students are expected to proceed from class to class in a quiet, courteous fashion. To facilitate the movement of traffic, students should walk to the right and avoid impeding traffic by standing in groups. Common courtesy must be practiced in the hallways at all times.

HURRICANE/INCLEMENT WEATHER PREPAREDNESS

The School District will always consider student and staff safety of primary importance when making a decision to close school when severe weather threatens. Unless there is a clear threat of danger, the decision to close school will be made around 5:00 a.m. and announced through NBC2, WINK, ABC 7 TV morning news show and via NOAA Weather Alert Radios. Staff members should listen to local media beginning at 5:00 a.m. for the latest information pertaining to school closing during severe weather months.

As early as 36 hours before a projected landfall, the District Office will provide all schools with updated information. At this point, schools are requested to bring loose objects inside. At 24 hours before a projected landfall, the latest updated information will be provided. All meetings and school events will be cancelled.

LOCKERS AND LOCKS

Students can be issued a locker and a lock. A nonrefundable fee of \$5 is required before a locker and a lock will be issued. Only school locks may be placed on hall lockers. A lost lock fee of \$3.00 will be charged anytime a student loses his/her lock. Physical Education lockers are also available to students enrolled in the course.

PARENTLINK

ParentLink® is a messaging system that allows school staff to communicate with parents/guardians regarding student assignments, schedule, grades, attendance, lunch balance, and special events happening at school. In addition, in the event of an emergency, ParentLink® is the fastest most reliable way for the school or district to communicate important information to parents.

Website: <http://parentlink.leeschools.net>

ParentLink® information can be accessed with a smartphone or tablet through the Lee County Public Schools App. Log on to Google Play (for Android devices) or the App Store (for Apple devices) to download the application. This app will allow students/parents to receive real-time messages directly from the school or district.

Parent Log-On Information: The user name is the Student ID of the eldest child in the district, living in the student's household, followed by the parent's first and last initial. The student's household includes all students living at the same address, with the same home phone number. For example, if the Student ID of Jane Doe's eldest child in the household is 12345678, Jane Doe's user name would be 12345678JD. The password is the birth date of the student whose ID was used for the user name, in the format of MMDDYY. For example,

if the birthdate of Jane Doe's eldest child is January 1, 1965, Jane Doe's password would be 010165.

Student Log-On Information: Students can sign in with a student ID number (8-digit number). The password is the student's birth date. For example, November 2, 2005 would be 11022005.

PARKING

Parking is available to students in designated areas after obtaining a permit. All financial obligations must be paid before a permit is issued. A permit fee of \$20.00 is charged for a full year.

PASSES

Instructional time in the classroom is critical to student success. Students are encouraged to use the restroom facilities during class changes, Passes to leave the classroom and miss instructional time will only be issued in the case of an emergency. No student passes will be given during the first 15 minutes or the last 15 minutes of every class period.

PLEDGE OF ALLEGIANCE

At the start of each school day, the school will say the Pledge of Allegiance. Current law requires each school to post a notice in a prominent place to inform students that they have the right to not participate in the morning pledge. The bill clarifies that the student's right to not participate includes not standing or placing the right hand over his or her heart. The bill also requires the notice be published in the student handbook rather than posted at each school.

REQUEST FOR OFFICIAL TRANSCRIPTS

Students may request an official copy of their high school transcripts by completing a transcript request form in Student Services. The completed form must be turned to the Information Specialist in office 1027.

REPORT CARDS/INTERIM REPORTS

Report cards are issued at the end of each quarter (9 weeks). Interim reports are issued once per quarter so that students are aware of their progress.

SCHEDULE CHANGES

Students request desired core and elective courses during the class registration period. The Assistant Principal for Curriculum and School Counselors enroll students in required core courses as necessary. In the rare situation where a schedule change is needed, students must complete a schedule change request via a google form provided to students during the first few days of school. Due to the class size amendment, very few schedule changes will be granted.

SCHOOL CALENDAR



The School District of Lee County 2018-2019 School Calendar

July 2018							January 2019						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7	6	7	8	9	10	11	12
8	9	10	11	12	13	14	13	14	15	16	17	18	19
15	16	17	18	19	20	21	20	21	22	23	24	25	26
22	23	24	25	26	27	28	27	28	29	30	31		
29	30	31											
JUL 4 Independence Day							DEC 24-JAN 4 Winter Break						
							JAN 1 New Year's Day						
							JAN 7 Hurricane Make-Up Day						
							JAN 8 Professional Duty Day						
							JAN 21 Martin Luther King Jr. Day						
August 2018							February 2019						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
5	6	7	8	9	10	11	3	4	5	6	7	8	9
12	13	14	15	16	17	18	10	11	12	13	14	15	16
19	20	21	22	23	24	25	17	18	19	20	21	22	23
26	27	28	29	30	31		24	25	26	27	28		
AUG 3 Teachers First Day							FEB 18 President's Day						
AUG 3, 6, 9 Professional Duty Days							FEB 19 In-Service Day						
AUG 7, 8 Teacher In-Service Days													
AUG 10 First Day Students													
September 2018							March 2019						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
2	3	4	5	6	7	8	3	4	5	6	7	8	9
9	10	11	12	13	14	15	10	11	12	13	14	15	16
16	17	18	19	20	21	22	17	18	19	20	21	22	23
23	24	25	26	27	28	29	24	25	26	27	28	29	30
30							31						
SEP 3 Labor Day							MAR 14 End of Quarter 3						
SEP 9 – 11 Rosh Hashanah							MAR 15 Professional Duty Day						
SEP 19 Yom Kippur							MAR 16-22 Spring Break						
October 2018							April 2019						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
7	8	9	10	11	12	13	7	8	9	10	11	12	13
14	15	16	17	18	19	20	14	15	16	17	18	19	20
21	22	23	24	25	26	27	21	22	23	24	25	26	27
28	29	30	31				28	29	30				
OCT 12 End of Quarter 1							APR 19 Good Friday						
OCT 15 Professional Duty Day							APR 22 Easter						
November 2018							May 2019						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
4	5	6	7	8	9	10	5	6	7	8	9	10	11
11	12	13	14	15	16	17	12	13	14	15	16	17	18
18	19	20	21	22	23	24	19	20	21	22	23	24	25
25	26	27	28	29	30		26	27	28	29	30	31	
NOV 11 Veterans Day							MAY 27 Memorial Day						
NOV 22 Thanksgiving Day							MAY 28, 29, 30 Early Dismissal Days						
NOV 21-23 Thanksgiving Break							MAY 30 Last Day for Students						
							MAY 30 End of Quarter 4						
							MAY 31 Professional Duty Day						
December 2018							June 2019						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
2	3	4	5	6	7	8	2	3	4	5	6	7	8
9	10	11	12	13	14	15	9	10	11	12	13	14	15
16	17	18	19	20	21	22	16	17	18	19	20	21	22
23	24	25	26	27	28	29	23	24	25	26	27	28	29
30	31												
DEC 21 End of Quarter 2							JUNE 3, 4, 5 Hurricane Make-Up Days						
DEC 19-21 Early Dismissal Days													
DEC 24-JAN 4 Winter Break													
DEC 25 Christmas Day													

- Holiday – schools closed
- Professional Duty Day – no school for students
- Teacher In-Service Day – no school for students
- First and Last Student Day
- Early Dismissal Days – students
- Hurricane Make-Up Day

Special Notes

- All Jewish Holidays begin at sundown the day before they are listed

Board Approved 11/14/2017

SEARCH AND SEIZURE

If at any time there is reason to believe that a student is concealing stolen or illegal property, alcoholic beverages, tobacco or tobacco products, illegal drugs, substances, drug paraphernalia and/or any weapons, a school administrator has the right to search the student as well as the student's locker, vehicle, or personal property. In addition, school premises are subject to search by trained animals. (Florida Statute #232.256)

SEMESTER EXAMS/EARLY DISMISSAL DAYS

Exams are only given on scheduled dates. Failure to take a semester exam will result in a grade of "0" until the exam is completed. Requests to take the exam at a later date must be submitted to the teacher or administration.

SEMESTER ONE EXAMS MIDTERMS	SEMESTER TWO EXAMS FINALS
December 18, *19, *20, *21	May 24, *28, *29, *30

*Early Dismissal Dates

SENIOR OPTION

The Senior Option is a scheduling option that the School District considers on a year-to-year basis for senior students who are on track for graduation. When approved, seniors who meet the criteria set forth by the district may be scheduled for fewer classes during the school day. Senior Option requires parent consent, and students must provide their own transportation.

SIGN-OUT PROCEDURES

In the case of an emergency that may require a student to leave school prior to the regular dismissal time, the student must sign out in the main office with a note from a parent or guardian that has been verified by administration or office staff. **The school will call a parent to confirm a note requesting the student be allowed to sign out.**

STUDENT IDENTIFICATION CARDS

All students receive a picture identification card with their I.D. number after school pictures are taken. This card must be presented at lunch and may be requested to enter school activities or leave campus early for senior option or OJT. The initial card is free. When a card is lost a new one may be purchased in Student Services for a cost of \$5.00.

STUDENT SERVICES DEPARTMENT

The Student Services Department offers a wide range of counseling services including testing, counseling, scheduling, registration, and dissemination of information. The department also offers an up-to-date selection of college catalogs and reference material on financial aid and scholarships. The school social workers works with attendance related issues and school placement based on residence.

Students are expected to create a CASTLE request as needed for academic and/or personal concerns. Please note, some requests can be resolved without a meeting and some academic concerns will be addressed via written communication in CASTLE.

STUDENT SERVICES DEPARTMENT 2018-2019

- Mr. Cummins:** Gr 9/10 A-M
- Ms. Cocchieri:** Gr 9/10 N-Z
- Ms. Davis:** Gr 11/12 A-M & Dual Enrollment
- Ms. Chalker:** Gr 11/12 N-Z & AICE Cambridge
- Ms. Vonea Neal:** College & Career Specialist

TARDINESS TO SCHOOL

Students are required to be in class by 7:05 a.m. After 7:05, students report directly to the tardy desk to sign in. The following reasons will be considered **excused**:

- Personal illness
- Illness in the immediate family
- Bus breakdown or accident
- Extremely bad weather
- Involvement in an auto accident
- Emergency at home (validity determined by administration)
- Medical appointment
- Religious ceremony
- Court Appointments

TOBACCO AND VAPOR USE ON CAMPUS

Tobacco and vapor use prohibited on Lee District School’s property. This includes smokeless tobacco, such as dip and chew. Students in possession or caught using tobacco may be referred to the LCSO Deputy for a citation and fine.